

**AGENDA  
URBAN COUNTY PLANNING COMMISSION  
ZONING ITEMS PUBLIC HEARING**

**October 25, 2012**

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2<sup>nd</sup> Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the September 27, 2012, Planning Commission meeting will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, October 4, 2012, at 8:30 a.m. The meeting was attended by Commission members: Will Berkley, Mike Owens, Carolyn Plumlee and Karen Mundy. Committee members in attendance were: Hillard Newman, Division of Engineering; and Jeff Neal, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Tom Martin, Chris Taylor, Dave Jarman, Denise Bullock and Cheryl Gallt, as well as Captain Charles Bowen, Division of Fire & Emergency Services; Kenzie Gleason, Bike and Pedestrian Planner and Tracy Jones, Department of Law. The Committee made recommendations on plans as noted.

General Notes

*The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.*

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- V. **ZONING ITEMS** - The Zoning Committee met on Thursday, October 4, 2012, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Carla Blanton, Mike Cravens, and Bill Wilson. The Committee reviewed applications, and made recommendations on zoning items as noted.

**A. ABBREVIATED PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS**

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

~~Abbreviated public hearings will be held on petitions meeting the following criteria:~~

- The staff has recommended approval of the zone change petition and related plan(s)
- The petitioner concurs with the staff recommendations
- Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

- B. FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS** – Following abbreviated hearings, the remaining petitions will be considered.

~~The procedure for these hearings is as follows:~~

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
  - (a) proponents (10 minute maximum OR 3 minutes each)
  - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
  - (a) petitioner's comments (5 minute maximum)
  - (b) citizen objectors (5 minute maximum)
  - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

**Note:** Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

**1. URBAN COUNTY PLANNING COMMISSION ZONE MAP AMENDMENT**

- a. **MAR 2012-14: URBAN COUNTY PLANNING COMMISSION** - petition for a zone map amendment to a Historic District (H-1) overlay zone for 37.85± net (51.14± gross) acres, for properties located at 106-346 Desha Road; 977-1024 Fincastle Road; 1003-1058 Fontaine Road; 100-314 South Hanover Avenue; 807, 853 & 859 East High Street; 908, 912 & 1000 Richmond Road; and 1003-1015 Slashes Road.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 3) recommends a mix of residential land uses. Properties recommended for Low Density Residential land use, defined as 0–5 units per net acre, are generally located along South Hanover Avenue and Desha Road. Properties located along Fontaine Road and Slashes Road, and one parcel on Fincastle Road, are recommended for Medium Density Residential land use, defined as 5–10 dwelling units per net acre. Additional properties along Desha Road (nearer Richmond Road), along Fincastle Road, and properties along Richmond Road are all recommended for High Density Residential land use, defined as 10–25 dwelling units per net acre. Lastly, two properties are recommended for Very High Density Residential land use – one being the Hanover Towers property at the intersection of South Hanover Avenue and E. Main Street; and the other, which is located at the southwestern edge of the subject area, at the intersection of E. High Street and Chevy Chase Terrace (an alley). The area proposed for the H-1 overlay zone is residential in nature, except for the parcel at the intersection of E. High Street and Chevy Chase Terrace (859 E. High Street).

The Zoning Committee Recommended: **Disapproval**.

The Staff Recommended: **Approval**, for the following reasons:

1. The proposed Historic District Overlay (H-1) zoning for this area is consistent with the following Themes, Goals and Objectives of the 2012 Comprehensive Plan, as well as the text of the 2007 Comprehensive Plan as it relates to Historic Preservation:
  - a. Growing a successful community through well-designed neighborhoods, by encouraging existing neighborhoods to flourish through the use of neighborhood character preservation (Theme A.3.a).
  - b. Improving a desirable community through protection and enhancement of the cultural landscapes that give our community its unique identity and image. This can be accomplished through protection of historic resources (obj. a); encouraging renovation, restoration and maintenance of historic structures (obj. b); and developing incentives to retain, restore, preserve, and continue use of historic sites and structures (Theme D.3.a-c).
2. Historic District Overlay (H-1) zoning for this area would be consistent with the recommendation of the Board of Architectural Review for an H-1 overlay district, with the recommendations found in the *Ashland Park Historic District (H-1) Designation Report*, and with the provisions of Article 13-3(g) of the Zoning Ordinance. Specifically, the following findings are applicable to the Ashland Park neighborhood:
  - a. The study area is a cohesive concentration of significant domestic architecture, mainly dating from 1919 until 1934 during the area's greatest period of development. It includes numerous examples of small, medium, and some large-scale dwellings, primarily of one, one-and-one-half and two stories.
  - b. The structures within the study area are representative of several popular architectural styles from its development period, including Colonial Revival, Craftsman, Bungalow, and American Foursquare, among others.
  - c. The level of architectural integrity is high throughout the study area. There are very few incidents of adverse character-altering alterations to structures or sites within the boundary.
  - d. The study area includes a significant series of streetscapes, medians and landscapes that provide a true sense of place, illustrative still today of the signature Olmsted development plan of the early twentieth century.
  - e. The study area was listed in 1986 in the National Register of Historic Places as part of the Ashland Park Historic District under National Register Criterion C, which notes that the properties embody "the distinctive characteristics of a type, period or method of construction ..." and through that designation establishes that the study area meets the federal criteria for such designation.
  - f. The study area meets five of the nine criteria necessary to Local Historic (H-1) Overlay zoning established by Article 13-3(g) of the Zoning Ordinance. The study area's connection to both Henry Clay and the Olmsted Brothers, all of whom had national influence and contributed to the development of the nation, as well as the common plan developed for the Ashland Park Addition and the character and quality of the housing in the area all contribute to the neighborhood meeting the requirements of the Zoning Ordinance. According to the *Designation Report*, the criteria met are:
    - i. Criteria 13-3(g)(3): It is identified with a person or persons or famous entity who significantly contributed to the development of the country, state or nation.
    - ii. Criteria 13-3(g)(4): It is identified as the work of a master builder, designer or architect whose individual work has influenced the development of the country, state or nation.
    - iii. Criteria 13-3(g)(6): It has distinguishing characteristics of an architectural style valuable for the study of a period, method of construction or use of indigenous materials.
    - iv. Criteria 13-3(g)(7): It has character as a geographically definable area possessing a significant concentration of buildings or structures united by past events or by its plan or physical development.
    - v. Criteria 13-3(g)(8): It has character as an established and geographically definable residential neighborhood, agricultural area or business district united by culture, architectural style or physical plan and development.

**C. PUBLIC HEARINGS ON ZONING ORDINANCE TEXT AMENDMENT REQUESTS**

1. **ZOTA 2012-16: COMMERCIAL WOODLOTS IN THE I-1 & I-2 ZONES** – petition for a Zoning Ordinance text amendment to allow commercial woodlots, with restrictions, in the Light Industrial (I-1) and Heavy Industrial (I-2) zones.

INITIATED BY: Urban County Planning Commission

PROPOSED TEXT: Underlined text below indicates an addition, ~~dashed through~~ text indicates a deletion to the current Zoning Ordinance.

**ARTICLE 8: SCHEDULE OF ZONES****8-22 LIGHT INDUSTRIAL (I-1) ZONE**

**8-22(a) Intent** - This zone is intended for manufacturing, industrial and related uses not involving a potential nuisance in terms of smoke, noise, odor, vibration, heat, light or industrial waste. In addition, the Comprehensive Plan recognizes that it is important to promote adaptive reuse of older industrial areas and to allow Industrial Mixed-Use projects and Adaptive Re-use Projects. The Comprehensive Plan should be used to determine appropriate locations for this zone and for Industrial Mixed-Use Projects. Consideration should be given to the relationship of this zone to the surrounding land uses and to the adequacy of the street system to serve the anticipated traffic needs.

**8-22(b) Principal Uses** (Other uses substantially similar to those listed herein shall also be deemed permitted.)

1. The principal permitted uses in the B-4 zone.

...

8. Commercial woodlots, provided that

(a) all wood storage and processing activities are located at least three hundred (300) feet from the nearest residential zone;

(b) wood piles are no greater than fifteen (15) feet in height, no greater than twenty (20) feet in width, no greater than 100 feet in length, and are spaced no less than twenty (20) feet apart and at least twenty (20) feet from any property line; and

(c) cutting and splitting of timber takes place only between the hours of 8:00 AM and 5:00 PM on weekdays.

**8-23 HEAVY INDUSTRIAL (I-2) ZONE**

**8-22(b) Principal Uses** (Other uses substantially similar to those listed herein shall also be deemed permitted.)

1. Any principal permitted use in the I-1 zone, provided that all provisions outlined therein shall apply for said uses in this zone.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reason:

1. The proposed text amendment to Article 8-22 of the Zoning Ordinance will clarify that commercial woodlots are a principal permitted use in the Light Industrial (I-1) and Heavy Industrial (I-2) zones. Appropriate restrictions have also been drafted to minimize the noise, dust and other public hazards that may be associated with the use, especially when located within 300 feet of a residential zone.

**VI. COMMISSION ITEMS**

- A. **CT 2012-1** – An application for construction of a 199' cellular tower monopole in the Agricultural Rural (A-R) zone, at 1811 Iron Works Pike.

The staff will report at the hearing.

- B. **ADOPTION OF THE OFFICIAL MEETING & FILING SCHEDULE FOR 2013** – The staff will present copies of the recommended "Official Meeting and Filing Schedule for 2013" and will request that the Commission consider its adoption. After adoption by the Commission and by the Board of Adjustment, the 2013 schedule will be distributed.

**VII. STAFF ITEMS**


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**A. Planning Services Activity Report**

- During the month of September, the Planning Services staff processed 4 zoning map amendments and 4 text amendments to the Zoning Ordinance. Also, 11 Board of Adjustment cases were processed for the Board's September meeting. All of the new written staff reports for these items were forwarded to those appellants at least five working days in advance of the scheduled public hearings.
- Processing of the above items included attendance and/or preparation of materials and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, one Planning Commission work session and one Board of Adjustment public hearing. In addition, the staff held 4 pre-application conferences for zoning applications, and several other pre-application meetings for subdivision plans, development plans and appeals to the Board of Adjustment.
- In September, there were 6 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 203 unscheduled "walk-in" visitors to the office, 200 of which were served within 15 minutes of their arrival. Those office visitors were placed with a professional planning staff member in an average of 1.64 minutes. Much of the remainder of the staff's time was spent answering numerous telephone and e-mail inquiries from people concerning zoning regulations, subdivision plans, Board of Adjustment (BOA) appeals, development plans and related items, or posting applications and submitted plans on the Division of Planning web-page.
- Planning Services issued 11 BOA referrals for various development proposals, 7 zoning verification letters, and 62 Zoning Compliance Permits were issued during the month of September.
- In September, Planning Director Chris, King, Bill Sallee, Administrative Officer Barbara Rackers and Senior Planner Traci Wade continue to meet with the Recreation ZOTA Work Group, established by Vice-Mayor Gordon to assess and make recommendations to improve recreation and tourism on a county-wide basis.
- In September Senior Planner Tom Martin and Administrative Specialist Denice Bullock completed dissemination of NFIP flood insurance information in 2012 to real estate professional, insurance agents and mortgage bankers as well.
- On September 7<sup>th</sup>, Tom Martin and Bill Sallee attended the Stormwater Stakeholders meeting at the Division of Water Quality office on Lisle Industrial Road.
- In September, Subdivision Planner Cheryl Gallt worked with the Division of Finance to balance some exaction totals in the defined Expansion Area in order to review possible rate changes.

**B. Zoning Enforcement Activity Report**

- ZE staff had a busy September responding to citizen concerns about zoning compliance, as 41 new complaints were received in addition to 64 unresolved complaints that were carried over from August. Of the 105 complaint cases worked on in September, 14 were determined not to be zoning violations. A total of 42 cases were resolved, meaning that the necessary actions were taken by a property owner and/or tenant to bring a property into compliance.
- Notable success stories for September include the usual mix of different types of cases. Bob Phelps worked diligently and with admirable persistence (a must in our line of work!) to have two illegal vehicle storage yards on vacant unimproved lots discontinued, one in a Neighborhood Business (B-1) zone (Allendale Drive) and the other in a Light Industrial (I-1) zone (East Loudon Avenue). Each of those cases had been under investigation with extensive monitoring for several months. Significant progress was made by Pam Brown related to a trucking operation taking place on agricultural property at the Athens Boonesboro/Interstate 75 interchange. That operation has now been scaled back considerably, with a "management plan" of sorts in the works that will specify what types of property improvements and related activities should take place over the next year. Several scrap metal recycling businesses in residential areas were discontinued through the efforts of Jim Hume. That type of business activity has been common over the past few months, perhaps in response to challenging economic times. Greg Walker investigated numerous signage complaints, and was also able to get several sight triangle obstructions (related to driver visibility) removed, which is always a high priority due to public safety concerns.
- Difficult cases that remain unresolved include: a junk/storage yard in the rural area of eastern Fayette County (a civil fine for that property was upheld by the Infrastructure Hearing Board, but the violation persists); temporary signage violations; and various types of illegal businesses or other activities (e.g., vehicle repairs) in residential areas. Enforcement of some of those lingering cases has been hindered by either absent or cumbersome Zoning Ordinance provisions, so steps are underway to draft a number of text amendments to be considered by the Planning Commission for initiation in the near future.

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- Another major component of enforcement activities is the on-going monitoring of conditional use permits that have been granted by the Board of Adjustment (BOA) and by the Planning Commission (in conjunction with a zone change request). By law, every conditional use is required to be inspected for compliance at least once per year. During September 48 conditional uses were inspected, and all were determined to be in substantial compliance.
- Steps to strengthen enforcement through civil processes (with an appeal option through the Infrastructure Hearing Board) were continued in September, with the issuance of several civil citations with fines. A civil citation involving an extensive graveled parking area in the back yard of a residence was upheld by the Infrastructure Hearing Board at their September 26 meeting.
- Efforts to monitor compliance with conditional zoning restrictions adopted by the Urban County Council were resumed in September, with 24 sites inspected. That brings the ZE team very close to completing an initial review of the 305 or so zone changes that had conditional zoning restrictions applied. Bob Phelps reports that the single incidence of noncompliance discovered so far has now been fixed, as a required evergreen buffer for the auto auction facility near the Athens Boonesboro/Interstate 75 interchange has now been installed.

### C. Long Range Planning Activity Report

- Greenspace Commission – The Greenspace Commission held the eighth in a series of forums to gather information to be considered as part of the Green Infrastructure Element of the 2012 Comprehensive Plan. Linda Carroll, former member of the Greenspace Commission, spoke on behalf of the Bluegrass Trust about the Mathews Memorial Garden owned by UK on South Limestone. The meeting was held at the Fayette County Public School's Locust Trace Agriscience Farm complex.
- Fayette County Public Schools – Staff attend two meetings of the FCPS Local Planning Committee. The LPC, which includes teachers and other school officials, parents, and community leaders, will develop a plan to address the building needs of FCPS. School staff will provide data about student enrollment and projections and the condition of existing buildings. The LPC will meet frequently and expects to complete its work by December.
- Capacity Assurance Program – Staff attended the Sanitary Sewer System Capacity Assurance Program Task Force meetings that were chaired by Councilmember Tom Blues. The meetings included presentations and recommendations by staff and consultants for managing growth and development while improving the quality of water that is returned to Fayette County's waterways. The Task Force will recommend a number of actions for consideration by the Urban County Council later this year.
- University of Kentucky – Staff attended a presentation by senior staff at the University of Kentucky about the upcoming UK master plan, which will include consultant input from Sasaki Associates in Watertown, Massachusetts. Among other issues, the master plan is expected to address student housing, academic facilities, and greenspace.
- Bike and Ped Counts – Staff assisted Transportation Planning and the Downtown Development Authority in collecting bike and pedestrian counts at several downtown locations. The data will be used to establish a base line of activity and to assist DDA with recruiting businesses and other activities.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored trainings and presentations by other local officials.

### D. Transportation Planning Activity Report

#### 1.1 Surveillance –

- The MPO staff continues to monitor the Comprehensive Plan(s) and land development activities through participation in the LFUCG Division of Planning activities and monitoring Fayette and Jessamine County news media and their legal ads on a daily, weekly, and monthly basis.
- Received and reviewed the Bluegrass Area Development District newsletter on-going and future infrastructure development projects, and various federal and state transportation program activities within the 17-county regional.
- Staff attended Blue Grass Airport Board Meeting on September 26, 2012.
- Staff attended TRB's Tools of the Trade conference and presented a paper on using social media to engage the public in MPO activities.

- Staff utilized the AASHTO: A Policy on Geometric Design of Highways and Streets (aka “Green Book”); two National Cooperative Highway Research Program (NCHRP) Reports 348 and 548 to find “best practices” for roadway, intersection, and driveway access design.

1.2 Title VI/ADA –

- Staff attended the Mayor’s Commission on Citizens with Disabilities.

1.3 Participation Process –

- MPO Website Development – In September, the MPO website had 158 unique visitors; 280 visits; and 861 page views.
- The MPO’s Twitter site increased its followers to 1,278 at the end of September up from 1,260 at the end of June.
- The MPO’s Facebook fan page had 555 likes, reached 8,942 unique users and had 27,033 impressions in September.
- The Lexington Area MPO Youtube channel has a total of 27 videos. The videos have had a total of 28,149 lifetime views with 508 views in September, and the channel has 17 subscribers.
- The Lexington Area MPO Public Participation/Involvement Access Database continues to be updated. The database now includes 1,200 records.

1.4 Staff Development –

- Staff continues to monitor the latest information from planning, engineering, and traffic engineering publications.
- Staff logged on to a webinar concerning the new federal transportation bill – MAP-21.
- Staff attended a webinar on Adaptive Signal Control Systems.
- Staff attended an American Planning Association webinar on Vehicle Miles Traveled (VMT). Webinar focused on the importance of VMT, the varieties of VMT, and how VMT is influenced through planning

2.1 Congestion Management Process (CMP) –

- Staff continued to work with the Kentucky Transportation Center (KTC) and Kentucky Transportation Cabinet (KYTC) staff to process the GPS-probe speed data and calculate congestion management criteria and performance measures.
- Staff continued to work on developing the congestion management road segment list and database that are used for documenting corridor congestion management performance measures.
- Staff continued to participate in the administration of the Downtown Traffic Movement and Revitalization Study.
- Staff contacted LexPark executive director and scheduled him to present a LexPark update at the Congestion Management Committee meeting in October.

2.2 Transportation Plan Update –

- Staff began a discussion on possible ways to gather input from the public to help shape priorities for the transportation plan update.
- Staff is working to plan and coordinate 1-on-1 meeting with County Judges, Mayors, and their designated transportation stakeholder advisory groups.

2.3 Air Quality Activities –

- Staff completed air quality forecasting for the season using the model developed by U of L.

2.4 Intelligent Transportation Systems (ITS) –

- Staff monitors ITS topics through federal, state, district and local informational e-mail updates, professional literature, and federal and state Traffic Operations guidance manuals.
- Staff attended a meeting with KYTC and LFUCG to discuss administration issues with the ITS/CMS annual grant.

3.1 Transportation/Traffic and Land Use Impact Analysis –

- Reviewed 8 plans (including plans/development plans/Zoning Development Plans), one (1) zone change, 10 Board of Adjustment cases (to include the review of variances, Conditional use/variances, and Administrative Reviews; and two (2) zoning ordinance text amendments.
- Monitored Urban County Zoning and Subdivision Regulations as submitted as part of Planning Services Section continual and on-going improvement process; meet once a month to discuss, traffic, and land-use and on-site/off-site issues and regulatory requirements.
- Continued to monitor the Central Baptist Hospital – UK Traffic Impact Study in anticipation of an October meeting. Consultant was asked to look at various configurations of roundabouts with a ped and bicycle component. Other important issues remain and will be revisited at a future meeting.
- Reviewed the Jessamine Journal’s legal ads for Jessamine, the City of Nicholasville, and the City of Wilmore’s proposed land use changes and zoning proposals, and monitored for transportation and related traffic issues.
- Traffic counts and roadway functional classification information were provided to one (1) development professional in September. Other requests for information in September included four (4) citizens, one (1) citizen requesting property information, one (1) requesting assistance with the development of two proposed corridor landscaping projects,

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and two (2) persons providing input on the KYTC Project in Jessamine County to build their Eastern Bypass; the Bluegrass Area Development GIS staff person was concerned about access and the City Engineer recommended no changes to the project. In addition, staff answered in-house questions from the Division of Planning, Traffic Engineering, and from an outside agency, LexTran.

### 3.2 Multimodal / Transportation Enhancement Planning / Intermodal Planning –

- Staff responded to 21 citizen/agency requests for information on bike and pedestrian issues.
- Staff continued to participate in the work activities for Versailles Road Multimodal Enhancement Design Alternatives Study.
- Staff conducting parking occupancy counts along the Woodland Ave corridor and worked with UK to revise the striping plans per public comment.
- Staff conducted bike/ped counts in the downtown area in cooperation with the DDA.
- Staff reviewed new resurfacing projects for bike lane opportunities.
- Several meetings were held regarding the installation of a permanent bike lane on Vine Street.
- A meeting was held with Mayor Meyer of Nicholasville to advance progress on the study to improve bike/pedestrian access to schools throughout the community.
- A grant was submitted to the Paula Nye Memorial Fund to support Bike Lexington activities.
- Staff attended a ribbon-cutting ceremony for the Veteran's Mountain Bike Trails.
- Staff provided Lextran with resources for driver training regarding bike/bus safety. Staff and Lextran are working together to incorporate additional training materials into the regular driver training program.

### 3.3 Transit Planning –

- Staff coordinating with KYTC, CDP, and landowners to establish CMAQ funded bus shelter on Southland Dr. to be built in spring 2013.
- Staff attended LexTran public meeting concerning route changes
- Staff worked extensively with LexTran to perform an Environmental Assessment (Categorical Exclusion) for future headquarters and transit operation sites in Lexington, KY.
- Staff attends Local Food Percolator meetings concerning local food distribution.
- Staff attended monthly LexTran Board meeting to report on transit planning activities.
- Transit planner attended workshop on working with census data in GIS
- Staff coordinated with Hamburg Place representatives to place a shelter on Grey Lag Way replacing 2 stops creating an ADA accessible stop inbound and outbound.
- Staff attended KY State GIS conference.

### 3.4 Mobility Office Activities –

- Regular mobility office activities continued this month including: creating and sending bills to 9 LexVan coordinators, and processing 11 LexVan payments.
- Received 19 phone calls this month: 7 vanpool, 3 regional transit, 1 park and ride, 1 Wheels, 2 regional paratransit, 2 LexTran, 2 carpool and 1 Bluegrass Mobility.
- Staff researched options for sustaining the LexVan program including giving information to LexTran staff to present to their board.
- Staff reviewed proposals and participated in selecting a new firm to conduct marketing for the Mobility Office.

### 3.5 Travel Demand Modeling and Forecast –

- Staff provided model files to a consultant
- Staff provided model maps for several projects.

### 4.1 Administration –

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: the Bicycle Pedestrian Advisory Committee (BPAC) and the Project Coordination Team (PCT) meeting.

### 4.2 Transportation Improvement Programming (TIP) –

- Staff met with the Division of Engineering to discuss SLX projects phases and funding.

### 4.3 Unified Planning Work Program (UPWP) –

- All programming documents have been executed and a notice to proceed was received to start the FY 2013 UPWP cycle.

**VIII. AUDIENCE ITEMS** – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early rehearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

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IX. MEETING DATES FOR OCTOBER, 2012

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|--|--------------------------|
| Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....           | November 1, 2012         |
| Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....                | November 1, 2012         |
| <b>Subdivision Items Public Meeting</b> , Thursday, 1:30 p.m., 2 <sup>nd</sup> Floor Council Chambers..... | <b>November 8, 2012</b>  |
| <b>Zoning Items Public Hearing</b> , Thursday, 1:30 p.m., 2 <sup>nd</sup> Floor Council Chambers.....      | <b>November 15, 2012</b> |
| Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....            | November 28, 2012        |
| Work Session, Thursday, 1:30 p.m., 2 <sup>nd</sup> Floor Council Chambers.....                             | November 29, 2012        |

X. ADJOURNMENT

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